



Warehouse / Delivery Drivers

Job Category: Warehouse Full-Time On-site

jobs@ambassadorfloor.com

POSITION SUMMARY

As our Warehouse / Delivery Driver at Ambassador Mid-West Floor, you will play a vital role in ensuring the smooth operation of our warehouse. You will be responsible for delivering flooring materials to our customers in a timely and efficient manner. Your primary duties will include loading and unloading trucks with forklifts/by hand, organizing and maintaining the warehouse, and delivering orders to our customers' designated locations.

RESPONSIBILITIES

- Safely operate company vehicles to make deliveries and pick-ups in a timely and efficient manner.
- Load and unload company vehicles using forklifts and other equipment.
- Organize and maintain warehouse inventory following company policies and procedures.
- Pick orders accurately and efficiently for timely delivery.
- Able to handle multiple deliveries and pick-ups in a fast-paced environment.
- Complete necessary paperwork and maintain accurate delivery records.
- Communicate with customers in a professional and friendly manner.

REQUIREMENTS

- High school diploma or equivalent.
- A valid driver's license class E or above.
- Must have time management and organizational skills.
- Communication and customer service skills.
- Physically fit and able to lift and carry at least 50 pounds.
- Must be able to work a flexible schedule, including early mornings and occasional weekends.

Ambassador Mid-West Floor offers competitive wages and benefits to all full-time non-union employees including PTO, Paid Holidays, 401K with company match, healthcare insurance, life insurance, EAP and Flex Spending.

Ambassador Mid-West Floor is an equal employment opportunity employer.

Please submit your resume to jobs@ambassadorfloor.com for consideration.