

Flooring Estimator

As a Flooring Estimator at Ambassador Mid-West Floor, you will be responsible for assisting with the estimating of project design, including reviewing bid documents and specifications, creating take-offs, and quantifying and qualifying material quantities for a precise and accurate bid package/proposal. To succeed in this position, you must be a self-starter and able to take initiative. The ability to solve problems, meet deadlines, and understand priorities is a must.

Responsibilities include:

- Read blueprints and technical documents to prepare estimates
- Identify and quantify cost factors, such as production time, materials, and labor expenses
- Use computer software to calculate estimates
- Work with sales teams to prepare estimates and bids for clients
- Create consistent presentable proposals

Minimum requirements:

- Analytical skills - accurately evaluating detailed specifications is crucial to success.
- Detail-oriented - pay attention to small details because they may have a large impact on a project's overall cost.
- Technical skills - detailed knowledge of industry processes, materials, and costs are vital to estimators. In addition, you should be able to use specialized computer programs to calculate equations and handle large databases.
- Time management and organization skills - because flooring estimators often work on fixed deadlines, you must plan your work in advance and work efficiently and accurately.
- RMFS experience preferred

This is a full time position with benefits in our Chesterfield Valley headquarters. We'd love to see your resume today at jobs@ambassadorfloor.com.